

Step 1: Log onto TRB portal

The screenshot shows the Teachers Portal login page. The browser address bar displays `online.trb.sa.edu.au`. The page features a green header with the text "Teachers Portal". On the left, there is a dark blue login box with fields for "Username:" and "Password:", a "LOG INTO PORTAL" button, and a "I FORGOT MY PASSWORD" button. Below the login box is a "Related Links" section with links to "Sign up for an account" and "TRBSA Website". On the right, the "About the Teachers Portal" section lists services such as updating contact details, viewing registration details, recording professional learning activities, and completing renewal applications. A link to "sign up for an account" is provided. Below this is a video player titled "Creating your portal account" with the TRB logo. At the bottom, a "Creating your portal account Teachers Portal Series" section is visible. The Windows taskbar at the bottom shows the time as 9:07 AM on 11/11/2021.

Step 2: Access the link 'Statement of Teacher Registration'

The screenshot shows the user dashboard after logging in. The browser address bar displays `online.trb.sa.edu.au/Portal/TRBSA.aspx`. On the left, a dark blue sidebar shows "Logged in as" with a blurred name, and buttons for "CHANGE PASSWORD >" and "LOG OUT >". Below this is a notice about Adobe Reader. The main content area is divided into two panels: "My Registration Details" and "My Contact Details". Both panels have a "VIEW/EDIT >" button. The "My Registration Details" panel lists fields: Registration No., Name, Pending Name, Registration Status, Initial Registration, Date of Birth, Country of Birth, Last NCCHC Date, Last MNT Date, and WWCC Expiry Date. At the bottom of this panel, a link for "Statement of Teacher Registration" is circled in red. The "My Contact Details" panel lists fields: Phone Number, Mobile Number, Email Address, Residential Address, and Postal Address. The Windows taskbar at the bottom shows the time as 9:08 AM on 11/11/2021.

Step 3: Print

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Several tabs are open, including 'Intranet.smc.sa.edu.au/newhome', 'Traditional view - Timetable - SE', and 'Teachers Portal - Learning Histor'.
- Address Bar:** The URL is 'online.trb.sa.edu.au/Portal/StatementReport.aspx'.
- Left Sidebar:** A dark blue sidebar contains the text 'Logged in as' followed by three buttons: 'CHANGE PASSWORD >', 'LOG OUT >', and 'BACK TO HOME PAGE >'.
- Main Content Area:** Features the 'trb Teachers Registration Board OF SOUTH AUSTRALIA' logo and the title 'Statement of TRBSA Teacher Registration'. Below the title is a line of text: 'This statement is a record that registration has been granted to this teacher and should be cited alongside the teacher's Certificate of Teacher Registration.' A red circle highlights the print icon in the browser's toolbar.
- Taskbar:** The Windows taskbar at the bottom shows the search bar, various application icons, and the system tray with the date '11/11/2021' and time '9:10 AM'.